

Annistown Elementary School
3150 Spain Road
Snellville, GA.30039
Tel. 770-979-2950
<http://www.gwinnett.k12.us/AnnistownES/>
Title I Parent Involvement Action Plan 2011 – 2012

Parent Center – The Parent Center is located at the beginning of the 4th grade hall. The Center is open Monday-Friday from 8:00 a.m. - 4:00 p.m. The Parent Center Coordinator is a certified teacher and is available to assist you Monday through Friday during Parent Center hours. The Parent Center has many resources, purchased by Title I funds, to assist in student's academic growth and success. These materials are available for checkout by Annistown parents. The Parent Coordinator will hold monthly meetings and/or workshops to help parents assist their children at home. For additional information, please contact Beverly Barber, PISC 770-736-4488, beverly_barber@gwinnett.k12.ga.us.

Title I Committee Meetings - The purpose of the Title I Committee is to review and revise the following Title I documents: Parent/School Compact, Parent Involvement Policy, Parent Involvement Action Plan, and Title I Budget. Members of the Title I Committee include parents, teachers and staff, and community members. The Parent Coordinator sends a recruitment letter twice annually to recruit members; in April and August, and parents are recruited during open house/registration. In addition, ongoing recruitment takes place throughout the school year. Members are also recruited using Annistown Elementary School's website, marquee, and phone messenger system. Upon receipt of advertisement flyers, the Parent Coordinator contacts all respondents, via telephone or E-mails, to confirm their interest in becoming committee members, answer any questions, and discuss meeting dates. The committee includes all parents, guardians, community members, school administrators, and faculty members who express an interest in becoming committee members.

The Title I Committee meets in August, and additional meetings are held as necessary.

Document Review Meetings - The purpose of the document review meetings is to provide all stakeholders, parents, staff, and community members the opportunity to review provide feedback, and ask questions about the documents that follow:

- Schoolwide Plan
- Parent Involvement Policy
- Action Plan
- School-Parent Compact
- Title I Budget
- Funding Priorities

During this meeting, the PISC, Beverly Barber, will be available to explain the documents and answer any questions. An interpreter will also be available to assist parents who do not speak English.

Parents: We realize that schedules may prevent you from attending a Parent Involvement Workshop. If you would like to have the information from a Workshop, please contact Beverly Barber, PISC (Parent Instructional Support Coordinator) at (770) 736-4488 to schedule a time to meet one-on-one, to have the materials sent home with your child, or to receive the information in a phone conversation, or send E-mails to beverly_barber@gwinnett.k12.ga.us

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Date(s)/Time(s)	Title of Workshop	Targeted Audience	Brief Description
August 16, 2011 8:00 a.m.	Title I Committee Meeting	Annistown Staff All Parents Community Members	The committee will meet to review and discuss all 2010-2011 documents, LSPI, Title I Budget, SWP, and CRCT results. Recommendations will be made for the 2011-2012 school year
August 25, 2011 6:30 p.m.	Title I Orientation	Parents, community members, Annistown Staff	Overview of Title I program, documents, and budget. Parents will learn about resources available through the Parent Center and through the PIRC website
August 25, 2011 7:00 p.m.	AKS Curriculum Night	All Parents	Teachers will present grade level expectations, the school's curriculum including assessments, promotion requirements, and learn strategies to use at home to support mastery of the AKS
August 25, 2011 9 a.m. – 7 p.m. August 26, 2011 10 a.m. – 4 p.m.	Title I Document Review	Parents, community members, staff	Parents, staff, and community members will have the opportunity to review and provide feedback on proposed Title I documents and budget
September 22, 2011 10:00 a.m.	Mini Document Review	Parents, community members, staff	This mini review is designed to give stakeholders and opportunity to review and provide feedback on proposed Title I budget and SWP
September 29, 2011 10:00 a.m.	Parent Resource Center/PIRC Orientation	All Parents	Parents will learn about the resources available for checkout in the Parent Center, and parents will learn about resources available to them through PIRC Website
October 6, 2011	Let's Talk Test ITBS Test Workshop	All 5 th Grade Parents	Parents will learn important information about the ITBS test, what it means, and how to monitor student's progress through testing
October 13, 2011 6 p.m.	Reading & Writing can be Fun (Literacy Make and Take Workshop)	All Parents	Parents will learn about the Literacy AKS being taught, and they will learn fun and innovative ways to improve children Language Arts Skills. Parents will create reading and writing games to use at home
November 10, 2011 6 p.m. ESOL 7 p.m. Special Education	Chat & Chew: Programs that Support Student Learning (ESOL/Special Education)	All Parents/targeted audience ESOL/Special Education	Learn guidelines, procedures and criteria for student support programs at Annistown. Parents will be informed about school and community support systems that help students be successful, they will hear about the requirements and laws that govern the Special Education Program, and they will learn ways in which Annistown meet student' needs

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November 17, 2011 6:30 p.m.	How do I Monitor Student Progress using Technology?	All Parents	Parents will view test results (benchmark, CRCT, ITBS, Interims) and learn how each score is determined, what each score means, and how these tests are used to monitor student progress. Technology will be used to access and explore the parent portal and other electronic resources that help monitor student progress and support students' learning
January 19, 2012 10:00 a.m.	Title I Orientation	New Parents	Overview of Title I program, documents, and budget. Parents will learn about the resources available through the Parent Center and through the PIRC website.
January 24, 2012 7 p.m.	Mathematicians & Scientists (Math/Science Night)	All Parents	Parents and caregivers will have a fun-filled evening learning about the types of Mathematics & Science activities their children are learning in the classroom, and parents will create enrichment math and science activities to help reinforce skills at home.
February 23, 2012 6 p.m.	Test/Best...CRCT Test Workshop	Grades 3 4, & 5 Parents	What does it all mean? This is an informational workshop to answer questions and provide parents with everything they need to know about the CRCT test and how to prepare their children on how to test the best
March 13, 2012 8 a.m.	Rising Stars Fifth Grade Transition	5 th Grade Parents	This workshop is designed to prepare parents and students for the transition from fifth grade to middle school. Necessary documents needed to register will also be discussed
March 28, 2012 8:00 a.m. 6:30 p.m.	Welcome New Tigers! Pre-K Workshop: Kindergarten Transition	Pre-K Parents	Obtain information to help prepare parents and students for Kindergarten. The workshop will provide parents with information on what documents are needed and tips on how to make the transition from Pre-K to Kindergarten painless

Additional Workshops

Date(s)Time(s)	Title of Workshop	Targeted Audience	Brief Description
September 9, 2011 10:00 a.m. & 6:00 p.m.	WANTED!!! Volunteer Training	All parents	Learn how to be an effective volunteer in our school
September 13, 2011 7 p.m.	Pizza for Pops	Fathers and other male family members	Brainstorm ways to increase active involvement of dads
September 28, 2011 12 p.m. (Lunch & Learn)	How to Have a Good Parent-Teacher Conference	All Parents	This workshop is designed to develop a plan for an informative and effective parent-teacher conference. Parents will be given a guide to use during conferences so they will know the right questions to ask.
Date(s)Time(s)	Title of Workshop	Targeted Audience	Brief Description
October 6, 2011 6:00 p.m.	ITBS Test Workshop	Fifth Grade Parents	Parents will receive information about the ITBS and what they can do to help their child prepare

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April 19, 2012 6:30 p.m.	Are You Smarter Than A Fifth Grader	All Parents	This creative way of studying for the CRCT test will include students and parents. Parents and students will show what they know in this family night of fun. A study guide, for parents and students, will be sent home prior to the game.
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District Title I Events – District-sponsored opportunities for parents to learn about and become actively involved in Title I program and services.

Date/Time/Location	Title	Targeted Audience	Description
August 15, 2011 8:30 – 10:30 a.m. South Gwinnett HS August 15, 2011 6:30 – 8:30 p.m. Meadowcreek HS	Parent Advisory Committee (PAC) Meeting	PAC members and Interested Parents	This is the first of three scheduled meetings to be held this school year. Members of this committee are representatives from each school.
January 26, 2012 8:30 – 10:30 a.m. Radloff Middle School January 26, 2012 6:30 – 8:30 p.m. Shiloh HS	Parent Advisory Committee (PAC) Meeting	PAC members and Interested Parents	This is the second of three scheduled meetings to be held this school year. Members of this committee are representatives from each school.
February 27, 2012 February 28, 2012 9 a.m. – 4 p.m. Annistown PAWS Center	Title I Parent Survey and Focus Groups	All Parents	Paper and on-line surveys will be administered for feedback about the effectiveness of Title I Parent Involvement programs.
April 19, 2012 8:30 – 10:30 a.m. Berkmar HS April 19, 2012 6:30 – 8:30 p.m. Moore MS	Parent Advisory Committee (PAC) Meeting	PAC members and Interested Parents	This is the third of three scheduled meetings to be held this school year. Members of this committee are representatives from each school.

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Student Progress Reports: The school provides multiple opportunities for monitoring academic progress:

- The Go2Gwinnett Parent Portal, <http://go2.gwinnett.k12.ga.us/>, can be used by parents to review their child's attendance records, standardized test scores, grades on class assignments, and report card grades.
- Parent-Teacher conferences are offered twice annually for parents to review their child's academic progress with the teacher. Parent-Teacher Conferences will be held on October 3-4, 2011 and February 27-28, 2012.
- Interim Reports will be sent home September 2, November 11, February 3, and April 20
- Report Cards will be sent home four times during the school year: October 21, 2011; January 13, 2012; March 23, 2012; and May 23, 2012.

Communication: Parents receive regular communication from the school, including a weekly Friday Folder, monthly newsletters, automated telephone messages, emails, flyers and special letters. Two-way communication is encouraged through participation in parent-teacher conferences, emailing teachers, calling the school at (770) 979-2950. The following school personnel can assist parents:

- Dr. Steve Frandsen, Principal, (770-979-2950), steve_frandsen@gwinnett.k12.ga.us
- Mrs. Beverly Evans, Assistant Principal, (770) 979-2950 beverley_evans@gwinnett.k12.ga.us
- Mrs. Portia Junor-Carty, Assistant Principal (Title I), (770) 979-2950, portia_junor_carty@gwinnett.k12.ga.us
- Mrs. Terri Allen, Guidance Counselor (770-736-4487), terri_allen@gwinnett.k12.ga.us
- Mrs. Denise Caldwell, Social Worker (770-736-2094), denise_caldwell@gwinnett.k12.ga.us
- Mrs. Beverly Barber, Parent Instructional Support Coordinator (770-736-4488), beverly_barber@gwinnett.k12.ga.us

Parent Information Resource Center (PIRC)

The purpose of PIRC is to assist schools and districts in strengthening partnerships with families and implementing successful and effective parental involvement policies, programs, and activities that increase student academic achievement.

Metro Atlanta Region: Communities in Schools of Georgia
600 West Peachtree Street, Suite 1200
Atlanta, GA 30308
Julie Hollis, Director
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(800) 838-5784