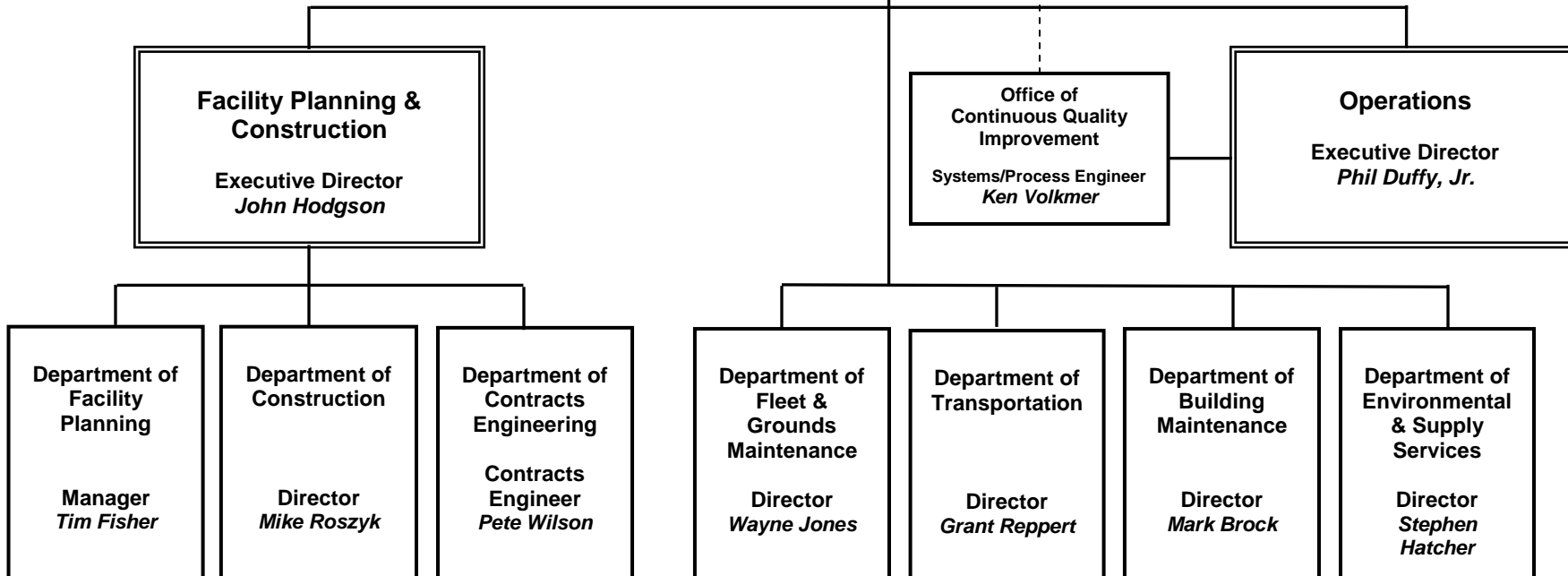


Division of Facilities and Operations
Daniel W. Jardine, Chief Operations Officer
 770- 513- 6708 / fax: 770- 513- 6733
 (53 Gwinnett Drive)



Division of Facilities and Operations
Chief Operations Officer
Daniel W. Jardine



Strategic Objectives

1. Provide housing for students and faculty minimizing disruptions and improving safety through the 2012 Building Program.
2. Improve Transportation Department operational efficiencies by implementing a bus routing system that employs software to plan, manage and monitor routing operations.
3. Underground infrastructure mapping and life cycle management to minimize the impact and cost of failures on teaching and learning.
4. Implement a system-wide energy conservation program.



Executive Director of Facility Planning & Construction
John Hodgson
770- 513- 6621 / fax: 770- 513- 6711
(Building C)

The Executive Director is responsible for the general operation of the continued planning and construction of all system facilities and properties. Directs and reviews the departments of Facility Planning, Construction, and Contracts Engineering. The Executive Director develops the long-range system building program, coordinates with state and county offices to design and construct facilities and coordinates the multi-discipline requirements from other F&O departments to maintain system standards, remain within or under budget, and deliver facilities on or ahead of schedule.



Department of Construction
Mike Roszyk, Director
770- 513- 6606 / fax: 770- 513- 6706
(Building C)

This department is responsible for the contract management and field coordination of all projects being constructed by outside contractors. This department assures effective communication and proper cooperation between contractors, architects, local agencies, and county personnel by outside contractors for all projects over \$1 million dollars.

Department of Facility Planning
Tim Fisher, Manager
770- 513- 6628 / fax: 770- 513- 6711
(Building C)

This department is responsible for the overall management of the planning and design process, including the selection of architects and engineers. The key drivers to this department's success are to ensure that the Educational Specifications are met, the Value Engineering process enhances facility design and the standards for facility quality, cost, and delivery are met.



Executive Director of Operations
Phil Duffy
770- 513- 6674 / fax: 770- 513- 6733
(Building C)

The Executive Director is responsible for the effective management and coordination of daily operations of all Facilities and Operations staff and directly responsible for the Office of Continuous Quality Improvement. Effectively manages all staff actions in Facilities & Operations to ensure proper staff coordination is accomplished on joint decisions, and proper staff analysis is performed on departmental based decisions.



Department of Contracts Engineering
Pete Wilson, Contracts Engineer
770- 513- 6604 / fax: 770- 995- 6367
(Building C)

This department directs the operation and management of all facility-related and engineering contracts in support of facility operations, maintenance, and renovation projects under \$1 million. All non-system funded (i.e., Booster Club) projects are coordinated through this department to ensure compliance with our school system's standards and land use plans.



Department of Fleet & Grounds Maintenance
Wayne Jones, Director
770- 513- 6778 / fax: 770- 513- 6890
(600 Old Snellville Hwy)

This department is organized into seven Fleet Maintenance shops and six Grounds Maintenance zones. The department maintains all buses, support vehicles, system property, playground equipment, parking locations, and asphalt drives.

Department of Transportation
Grant Reppert, Director
678- 226- 7010/ fax: 770- 822- 6488
(Service Center)

This department oversees the daily safe transport of all Special Needs and Regular Education students. They handle all field, community skills, and athletic trips. The department conducts personalized driver training and administers an annual individual hands-on driver proficiency exam to each member of the driving corps.



Department of Building Maintenance
Mark Brock, Director
770- 513- 6758 / fax: 678- 377- 3957
(Building A)

This department is organized into five maintenance districts throughout the county. The department maintains all facility space. Each district is staffed with skilled craftsmen in the trade areas of carpentry, plumbing, electrical, heating, air conditioning, kitchen repair, and provides energy management.



Office of Continuous Quality Improvement
Ken Volkmer, Systems/Process Engineer
770- 513- 6642 / fax: 678- 985- 3578
(Building C)

This office serves as an internal guide and resource to facilitate continuous improvement initiatives within the division. The office's objectives are measure and benchmark against industry best practices to deliver high quality and value services to our customers.



Department of Environmental & Supply Services
Stephen Hatcher, Director
678- 226- 7076 / fax: 678- 226- 7201
(Service Center)

This department is responsible for the reliable on-time delivery of needed textbooks, materials, supplies, commodities, tests, furniture, and equipment to all schools and support facilities. This department also provides the services of Integrated Pest Management, Custodial Training, Environmental Management, and Waste Management.