

Invitation to Bid

HVAC Replacement Project

**Shiloh Middle School
4285 Shiloh Road
Snellville, GA 30039**

&

**Knight Elementary School
401 N. River Road
Lilburn, GA 30047**

Sealed bids will be received from Bidders by the Gwinnett County Board of Education in the Conference Room of Building C, 53 Gwinnett Drive, Lawrenceville, Georgia 30045, until 3:00 P.M. local time, **February 19th, 2008**, for the installation of the HVAC Replacements at Shiloh Middle School and Knight Elementary School. Bids will be publicly opened and read aloud at the time and place stated above. No phones will be available. Fax transmittals and e-mails of bid form/proposal shall not be accepted by the Owner.

The project in brief includes:

Shiloh Middle School

Removal and replacement of existing water source heat pumps, associated ductwork, controls, and electrical service. New work also includes the installation of roof mounted, energy recovery outdoor air units for the classroom wings, with all associated electrical, control, roofing, piping and general construction work.

Knight Middle School

Removal and replacement of existing multi-zone, rooftop air-conditioning units, associated ductwork, controls, piping, structural modifications, and electrical service. New work also includes the replacement of central plant components serving the roof mounted equipment.

Bidding documents, prepared by Matheson-Ball & Associates, Inc., may be obtained at the offices of Matheson-Ball & Associates, Inc, 11285 Elkins Road, Suite F3, Roswell, Georgia, 30076. All work must be under the direct supervision of a Georgia licensed conditioned air contractor, non-restricted class. All bidders must provide a current Georgia license number when obtaining plans and specifications. License certification statement form for bidding, together with a payment of \$ 75.00 per set must be filed with the Engineer at the time of document pickup. A separate check for each set of documents shall be made out to Matheson-Ball & Associates, Inc. Document set includes both schools facilities.

All bidders must submit a 'Bidders Qualification Statement' to be evaluated by the Owner and Engineer prior to submittal of bid. As part of the pre-qualification process, a mandatory pre-bid conference will be held at the Owner's offices at 53 Gwinnett Drive, Lawrenceville, Georgia, on **February 7th, 2008** at 10:30 a.m. "Bidder Qualification Forms" will be collected from all bidder attendees during the pre-bid conference.

The contract, if awarded, will be based on a Lump Sum Basis.

Bids must be submitted with a Bid Bond security payable to Gwinnett County Board of Education, in the amount equal to five percent (5%) of the Base Bid value. Performance Bond, Labor and Material Bonds will be required from the successful bidder, each in the amount of one hundred percent (100%) of the total contract value.

No bid shall be withdrawn for a (60) sixty-day period following bid opening.

END OF SECTION