

**REQUEST FOR PROPOSALS
TO SUPPLY WATER SOURCE HEAT PUMPS
FOR GWINNETT COUNTY PUBLIC SCHOOLS**

September 26, 2008

The purpose of this Request for Proposal is to obtain a sole source supplier of water source heat pumps for Gwinnett County Public Schools' construction and maintenance projects that will bid from January 1, 2009 through December 31, 2011, and to guarantee the price and on time delivery of the listed fixtures for Gwinnett County School System projects bidding between January 1, 2009 and December 31, 2011. Qualified suppliers will submit a sealed proposal. This Request for Proposal is for material only. The selected supplier/manufacturer shall be designated as the sole source provider of water source heat pumps for all Gwinnett County Public Schools' construction and maintenance projects which will bid from January 1, 2009 through December 31, 2011.

INSTRUCTIONS TO OFFERORS

This solicitation is open to manufacturers of water source heat pumps.

Water source heat pumps manufacturers meeting all requirements of the specifications are invited to submit proposals. Sealed proposals will be received by Terry Gladden, Director of Facility Planning, Gwinnett County Public Schools, Building "C", 53 Gwinnett Drive, Lawrenceville, Georgia 30045 **until 2:00 PM, local time on November 11, 2008**. Proposals received after the above time is called will be returned. All proposals received in a timely manner will be evaluated by Gwinnett County Public Schools, and the selected supplier will be notified no later than November 17, 2008.

The selected water source heat pumps manufacturer will be the exclusive provider and installer of water source heat pumps for all capital construction projects and maintenance projects which are bid prior to December 31, 2011. The estimated water source heat pumps quantities are provided herein. The successful offeror will be listed in each contract specification under SECTION 15500 - "HEATING, VENTILATING AND AIR CONDITIONING" as the sole authorized provider of water source heat pumps as listed herein.

Any questions regarding this solicitation should be submitted in writing to Terry Gladden, Director of Facility Planning, Gwinnett County Public Schools, 53 Gwinnett Drive, Building "C", Lawrenceville, Georgia 30045.

PROPOSALS AND PROCESS

Proposals should be submitted in triplicate and in a sealed envelope to Terry Gladden, Director of Facility Planning, Gwinnett County Public Schools, 53 Gwinnett Drive, Building "C", Lawrenceville, Georgia 30045. It is strongly recommended that proposals be delivered in person or via registered U.S. Mail. Gwinnett County Public Schools is not responsible for any undelivered, damaged, or misrouted proposals. The deadline for submitting proposals is **2:00 PM local time, November 11, 2008**. Any proposal submitted after this time will be returned unopened. Evaluation of all proposals will be based on Appendix "A", Water Source Heat Pumps, General Specifications, and other criteria set forth in Appendix "B". Proposals must include all requested information in order to be considered. Gwinnett County Public Schools will review the information to determine compliance with the requirements of this RFP.

A copy of the proposal package can be obtained from Terry Gladden, Director of Facility Planning. Requests can be made by calling 770-513-6621.